



Ark Burlington Danes Academy

Friday 17th July

Dear parents / carers,

I am writing to you with further details of the changes that will take place in September in terms of start times for students and accessing the school site.

To enable a safe return for all students the school will be zoned into different year group areas. The year groups will not mix during the school day. This means that there will be limited movement of students around the school site and students will spend much of the day in the same classroom. Year groups will have different areas for break and lunch. They will be served food in different locations.

The teachers will move between classrooms so that students will still benefit from high quality specialist teaching. Students in key stage 4 will change groups and classrooms for some option subjects.

Start of term dates:

In reviewing the school risk assessment we are making some changes to the advertised start days for students. Apologies for any confusion with this:

Year Groups	Start date and time
Year 7	Monday 7 th /Tuesday 8 th /Wednesday 9 th September 10.20am-2.10pm Thursday 10 th September 10.20am-3.05pm From Friday 11 th September they will revert to 8.20am-3.05pm (normal timetable)
Year 8	Wednesday 9 th September – 8.20am-3.10pm
Year 9	Thursday 10 th September – 8.30am-3.10pm
Year 10	Thursday 10 th September – 8.30am-4.05pm
Year 11	Monday 7 th September and Tuesday 8 th September – individual Academic Review Meeting (Atrium) Wednesday 9 th September – 8.30am-4.05pm
Year 12	Wednesday 9 th September – 8.20am-4.05pm
Year 13	Tuesday 7 th September – 10.20am-4.05pm

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School day structure:

	Start time	Entry point	Zone	Break time	Lunch time	End of day	Exit Point
Year 7	8.20am	Wood Lane	Danes Building	10.20	12.50	3.05	Wood Lane
Year 8	8.20am	Du Cane Road	Fink Ground	10.20	12.50	3.10	Du Cane
Year 9	8.30am	Wood Lane	Burlington 2 nd Floor	10.20	12.50	3.10	Wood Lane
Year 10	8.30am	Du Cane Road	Fink 1 st Floor	10.40	1.30	4.05	Du Cane
Year 11	8.30am	Main Hall Wood Lane	Burlington 1 st Floor	10.40	1.30	4.05	Wood Lane
6 th form	8.30am	Du Cane Road	Denis Potter	10.40	1.30	4.05	Du Cane

Student groupings:

In key stage 3 students will be set using prior attainment data. Groupings will then be adapted to ensure that students can develop positive relationships within the groups. Sets 2-5 will operate as mixed groups and there will be students of different abilities in each group.

In key stage 4 students will be set using prior attainment data and the subjects that they are studying. This is done to minimise as much movement as possible

Attendance:

Attendance to school is mandatory in September, all students need to return. If you have any concerns please contact your child's Head of Year.

Uniform:

From September the following changes to uniform will be in place:

- Students should not wear a tie for the autumn term
- Students can wear a striped shirt or plain white shirt

The reason for this is that students need to wash their uniform daily as this is an important part of stopping the spread of coronavirus.

Lunch:

The lunch options will be different in September as we will need to be to clean the space quickly between year groups. A grab and go service will be in operation for the autumn term.

Equipment:

Each student will be set up with the books, work booklets, stationery and equipment that they need. All students need to bring in their own calculator.



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Parent meetings:

In the autumn term all parent meetings will be completed over the phone or using an online platform. The school has to minimise the number of visitors on site.

What should I do if my child is showing any symptoms of COVID-19?

If anyone in a child's family home becomes unwell with any COVID-19 symptoms including a new continuous cough or high temperature under no circumstances should your child attend school. You should follow the government advice around testing and self-isolation immediately. This is essential in protecting the health of other students, parents and staff.

If a student becomes ill at school they will need to be collected immediately. Students will be placed in isolation until a parent gives permission for the student to leave site. It is imperative that the student is taken to be tested as soon as possible.

Students who are classified as vulnerable or extremely vulnerable:

It is essential that we have as much information from parents as possible. If your child has a shielding letter or is classified as vulnerable please ensure that your child's head of year has been informed.

How will the school aim to ensure social distancing?

Social distancing within the school is a crucial element of maintaining student and staff safety. The actions that will be taken are as follows:

- We will be marking out the classrooms, corridors and the playground so that students will maintain a 2 metre distance from school staff
- Transitions around the school, entry and exit into the buildings and classroom will be carefully controlled by senior leaders.
- The timetable for the day will be structured so that the students will have break times at different times.
- The students will be sat at the same seat each day and will use the same set of resources. These will not be shared with any other students.
- There will be no physical contact between students, there will be significant consequences for any student not adhering to any of the rules around social distancing.
- All doors will be open and classrooms will be well ventilated.
- Use of the toilets and hand washing will be managed carefully to maintain social distancing.

The school is committed to ensuring that the school site is set up to the safest possible standard to ensuring the safety and well-being of all students and staff.

As this will be my last letter of the year I would like to take this opportunity to say a huge thank you to all staff, students and parents. It has been a difficult time for all and as a community we have needed to work together. A special thank you to all of those staff that have been working in the community classroom throughout, the provision has been excellent. There will be some

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staff that will be moving on from Burlington Danes in the summer. I would like, also to say thank you to all of the following; Emma Davies, Sean Goorah, Mariah Summers, Kate Henney, Michaela Ellington, Sahara Khan, James Lovell, Harriet Briggs, Ciara Brown, Ciara Woods, Sara Shokir, Ben Jennings, David Madden, Fred Mapia, Kieran Brooks, Jessica Rozman, Vanda Reiss, Gus Pawson, Lucy Burningham and Elizabeth Ingr. I would like to wish them all the best for their future careers.

I will be writing to you again with further details of the plans for September in mid-August. Finally, please all have a good summer and stay safe.

Yours sincerely

Paul Bhatia
Principal

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