

# Free school meals and school clothing grants

Free school meals are available on application to children attending state maintained or Hammersmith & Fulham (h&f) schools; whose parent(s) or guardian(s) are receiving one of the benefits shown in the Income section below.

In addition, school clothing grants are only available to families **resident** in h&f and entitled to free school meals. **NOTE:** If you do not live in Hammersmith & Fulham you should apply to your local education authority.

## Parent details

1. Surname/family name

First name

National Insurance no.

Date of birth

NASS reference (if applicable)

2. Partner's surname

First name

National Insurance no.

Date of birth

NASS reference (if applicable)

Address

Postcode

Telephone

Have you applied to this authority for free school meals before?

Yes  No

**Income** please tick the type of qualifying benefit you receive

Income Support

Income Based Job Seekers Allowance

National Asylum Seekers Support Scheme (NASS)

Pension Credit

Child Tax Credit (income less than £16,190) but not Working Tax Credit

**Details of child(ren)** Please give full details of all children under 19 who live with you

1. Surname

First name(s)

Date of birth

Date started at school

Name and address of school

2. Surname

First name(s)

Date of birth

Date started at school

Name and address of school

### Details of child(ren) Continued

3. Surname

First name(s)

Date of birth

Date started at school

Name and address of school

4. Surname

First name(s)

Date of birth

Date started at school

Name and address of school

5. Surname

First name(s)

Date of birth

Date started at school

Name and address of school

If you wish to add more children please attach a separate sheet of paper with their details

### Clothing grants

Your child(ren) will be entitled to a clothing grant when in reception class and years 3, 7 and 10. Applications for the grant must be received before 31 July of the year that your child is due to receive it. Clothing grant payments are not paid retrospectively.

### Declaration

You must read the following statements carefully and sign and date the form.

- I declare that the information I have given on this form is correct and complete to the best of my knowledge.
- I understand that you may share this information with internal departments and other organisations that handle public funds.
- I authorise the council to make any necessary enquiries to verify the information on this form and to cross check the information I have given with The Benefit Agency, other sections within the council, other councils and benefit authorities and to visit me to check the information is correct if necessary.

- I understand that I am responsible for informing h&f Direct immediately if I stop receiving one of the qualifying benefits and that my child(ren) will not be entitled to receive free school meals or a clothing grant.

**By signing this form I am confirming that I have read and fully understood the above declaration.**

Signature

Date

Please return your completed application form either:

#### in person:

h&f Direct Centre, 1st floor, Town Hall Extension, King Street, Hammersmith, London W6 9JU. You can visit the office to hand in the form. If you want to discuss the application with an officer you will need to book an appointment - you can do this online at [www.lbhf.gov.uk](http://www.lbhf.gov.uk) or by calling 020 8753 6681.

#### by post

London Borough of Hammersmith & Fulham, h&f Direct, Town Hall Extension, King Street, W6 9JU.

#### Telephone enquiries:

020 8753 6681 Monday – Friday, 9.00am - 5.00pm.

Official use only

ECS result: Yes/No

Date checked

Officer's name