



Ark Burlington Danes Academy

Planning approach to the Government tier system

This document is designed to outline the approach at Ark Burlington Danes Academy to the government's recently published document around the tiers of local restrictions that could be put in place with a local lockdown due to COVID19.

Please note this relates only to education and does not relate to the present medium, high and very alert system that has recently been announced by the national government.

Tier 1: Context

- During tier 1 the default position is that all schools are open fully to students.
- There may be situations where individual students or groups of students are sent home.

Tier 1: School responsibility

- Ensure students and staff to wear face coverings in communal areas.
- Update the school behaviour policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Inform parents of changes to school attendance so that they are aware that it is statutory.
- Complete a daily summary of education provision to the DfE.
- Reduce provision of clubs before and after school to reduce mixing of students.

Tier 1: Description of provision

	Primary Phase	Secondary Phase
School organisation	School arranged into year groups so there is no mixing between them. Each group has their entry, exit, break, lunch and toilet block. The students remain in their classroom so there is no mixing.	School arranged into year groups so there is no mixing between them. Each group has their entry, exit, start time, finish time, break, lunch and toilet block. The school is split into different zones so that students do not mix. The 6 th form operate as one group
Clubs and enrichment	There is a small social distanced breakfast club. After school provision is provided in class groups	At present there is no after school or breakfast club provision.
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings
Face coverings	Staff will wear face coverings in communal areas.	Students and staff wear face coverings in communal areas whilst moving around the school.



Remote learning	If individual students have to self-isolate they are provided with work at home	If individual students have to self-isolate they are provided with work at home through Show my Homework
Risk assessment	Reviewed weekly by the Executive Principal.	Reviewed weekly by the Executive Principal.

Tier 2: Context

- Primary schools are fully open to students
- Secondary schools will operate an onsite / offsite rota system with 50% of students onsite at any one time.
- The secondary school has designed a timetable that can change whenever this is required.

Tier 2: School responsibility

- Operate a one week on one week off timetable for all students in the Secondary apart from year 11 who will be in school full time.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Students and staff to wear face coverings in communal areas.
- Update the school behaviour safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Inform parents of changes to school attendance so that they are aware that continue to be statutory.
- Complete a daily summary of education provision to the DfE.
- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups.

Tier 2: Description of provision

	Primary Phase	Secondary Phase
School organisation	School arranged into year groups so there is no mixing between them. Each group has their entry, exit, break, lunch and toilet block. The students remain in their classroom so there is no mixing.	Year 11 to remain in school full time Other year groups will operate a 50% one week on and one week off timetable. Each group has their entry, exit, break, lunch and toilet block.
Clubs and enrichment	There is a small social distanced breakfast club. After school provision is provided in class groups	No after school or breakfast club provision.
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings



Ark Burlington Danes Academy

Face coverings	Staff will wear face coverings in communal areas.	Students and staff wear face coverings in communal areas whilst moving around the school.
Remote learning	If individual students have to self-isolate they are provided with work at home	Students working remotely will be taught their lessons on Microsoft Teams with additional resources provided on Show my Homework.
Risk assessment	Reviewed weekly by the Executive Principal in relation to tier changes.	Reviewed weekly by the Executive Principal in relation to tier changes.

Tier 3: Context

- Primary schools are fully open to students
- Secondary schools will open for vulnerable students and children of key workers only.
- The secondary school has designed a timetable that can change whenever this is required.

Tier 3: School responsibility

- Operate a complete educational provision through remote learning
- Provide education onsite for vulnerable students and children of key workers for secondary only.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Update the school behaviour and safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents.
- Update website with interventions in place.
- Inform parents of changes to school attendance so that they are aware that it is statutory for the primary school.
- Complete a daily summary of education provision to the DfE
- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups,

Tier 3: Description of provision

	Primary Phase	Secondary Phase
School organisation	School arranged into year groups so there is no mixing between them. Each group has their entry, exit, break, lunch and toilet block. The students remain in their classroom so there is no mixing.	Provision in place for remote learning for all students. Onsite provision in place for vulnerable students and children of key workers.
Clubs and enrichment	There is a small social distanced breakfast club. After school provision is provided in class groups	No after school or breakfast club provision.

Ark Burlington Danes Academy

Wood Lane London W12 0HR

T +44 (0)20 8735 4950 F +44 (0)20 8740 5659

burlingtondanes.org



Ark Burlington Danes Academy

Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings
Face coverings	Staff will wear face coverings in communal areas.	Students and staff wear face coverings in communal areas whilst moving around the school.
Remote learning	If individual students have to self-isolate they are provided with work at home	Students working remotely will be taught their lessons on Microsoft Teams with additional resources provided on Show my Homework.
Risk assessment	Reviewed weekly by the Executive Principal in relation to tier changes.	Reviewed weekly by the Executive Principal in relation to tier changes.

Tier 4: Context

- Primary schools will open for vulnerable students and children of key workers only.
- Secondary schools will open for vulnerable students and children of key workers only.
- The school has designed a timetable that can change whenever this is required.

Tier 4: School responsibility

- Operate a complete educational provision through remote learning
- Provide education onsite for vulnerable students and children of key workers.
- Review the school risk assessment.
- Issue meal vouchers for students with FSM.
- Update the school behaviour and safeguarding policy with any relevant changes.
- Communicate policy and procedures clearly to parents
- Complete a daily summary of education provision to the DfE
- Provide provision of education for vulnerable students and children of key workers.
- Make adequate provision for cleaning between the groups,

Tier 4: Description of provision

	Primary Phase	Secondary Phase
School organisation	Provision in place for remote learning for all students. Onsite provision in place for vulnerable students and children of key workers.	Provision in place for remote learning for all students. Onsite provision in place for vulnerable students and children of key workers.
Clubs and enrichment	No after school or breakfast club provision.	No after school or breakfast club provision.
Cleaning	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings	Cleaning regime supplemented with additional cleaning taking place in accordance with Gov.uk guidance: covid-19-decontamination-in-non-healthcare-settings

Ark Burlington Danes Academy

Wood Lane London W12 0HR

T +44 (0)20 8735 4950 F +44 (0)20 8740 5659

burlingtondanes.org



Ark Burlington Danes Academy

Face coverings	Students and staff wear face coverings in communal areas whilst moving around the school.	Students and staff wear face coverings in communal areas whilst moving around the school.
Remote learning	Students will be provided with remote learning through narrated PowerPoints and access to booklets and other resources.	Students working remotely will be taught their lessons on Microsoft Teams with additional resources provided on Show my Homework.
Risk assessment	Reviewed weekly by the Executive Principal in relation to tier decisions.	Reviewed weekly by the Executive Principal in relation to tier decisions.