



Parent representatives

What is the purpose of parent representatives at BDPA?

- To strengthen the parent school partnership
- Provide a point of contact for parents to express views
- Allow opportunities for parents to present ideas that support school/class needs
- Assist with canvassing parents views between meetings and for disseminating information to parents

How often will the parent representatives meet?

The parent representatives will meet twice a term (once every half term)

How will the agenda be set?

Items on the agenda may be suggested by parent representatives in advance or may be agreed at the previous meeting. There will be some opportunity for new items to be raised in the meeting.

Meeting code of conduct:

We want to ensure a positive and respectful environment and for those who attend the meetings to abide by the following code of conduct:

- Listen to others' views and welcome diversity of opinions
- Treat speakers with respect and act courteously
- Contribute & participate
- Avoid naming individual members of the school community
- Focus on issues and ideas that will benefit the whole school rather than only your child as an individual



Parent representatives meeting agenda

Autumn 1 2017-18

6th October 2017

Attendees: Gemma Grierson, Tanya Crowder, Claudia Mlcek, Bradley Ladewig, Chris Matchett, Ray Kolodny, Alexis Weatherall

Apologies:

Item	Minutes
Welcome and the year ahead	1: GG outlined purpose of parent reps, frequency of meetings, agenda items and meeting code of conduct. It was agreed that parent reps could “facetime” into meeting. Discussion happened around how to contact parent reps. Parent reps to gather email contacts by permission. Parent reps will be happy for their details to be shared via the newsletter.
*No Item	2: GG shared Academy improvement plan with parent reps.
The school library	3: 13,000 has been spent form the Lisa Crispin Fund. Westminster Library Services have stocked and catalogued up to Key Stage 1 and will complete in spring term. Also there will be a further 2000 books to cover up to KS2. Computer systems will also be installed. Questions: do we take books home? Answer after discussion: yes once computer system is up and running.
Parent Association events and support	4: Calendar of events and display board of how the money is spent. Photos and email addresses of parent reps will be displayed. PA will change and swap items on PA notice board.
School events – Harvest festival, Christmas	5: Extensive discussion around communication around Black History events 19/10/17 and communication around events/dates. GG reassured parent reps that going forward there would be more forward planning for dates. AW & CM both offered themselves/others in family for support with costume making.
Parent representatives’ questions and concerns	*No minutes



Parent representatives' ideas

6: Discussion centred on the possible provision of afterschool clubs by experts e.g. music, sports, the arts. PA focus for their fundraising. They have discussed the possibilities hardship fund. Discussions centred around that that becoming a charity (PA are making application) so that money can be gift aided. Links will be forwarded to GG about possible extra funding sources, particularly in connection with Grenfell Tower Tragedy.

Items for next half term's agenda