



# Ark Burlington Danes Primary Academy



## Academy Offer for Special Educational Needs and Disability

Every pupil matters: Every lesson counts

This document outlines Ark Burlington Danes Primary Academy's offer for special educational needs and disabilities.

## **Academy Offer for SEND – Parents/ Carers Questions and Answers**

### **Who are the best people to talk to at Ark Burlington Danes Primary Academy about my child's difficulties with learning, special educational needs or disability?**

Talk to your child's Class Teacher about your concerns. Please do not try to do this first thing in the morning in the class line or at the end of the academy day when the Class Teacher has responsibility for the safety of all the children. An appointment can be made and that way the Class Teacher can give you their full attention.

It is possible that the Class Teacher has already discussed his/her concerns with the Special Educational Needs Co-ordinator (SENCo), Lisa Crispin. The Class Teacher and the SENCo might meet you together or the SENCo might make a separate appointment to meet you.

If you continue to have concerns, arrange to discuss these with the Head Teacher, Lisa Crispin.

### **How will the academy let me know if they have any concerns about my child's learning, special educational need or disability?**

Your child's Class Teacher may initially speak to you to arrange a further time to discuss the concerns.

The Class Teacher may also talk to you about any issues at a Parent/Teacher consultation meeting.

The SENCo may contact you and arrange a meeting to discuss your child's difficulties with learning and any possible support strategies the academy might be considering.

### **How will the academy consider my views and those of my child with regard to his/her difficulties with learning, special educational need or disability?**

At Ark Burlington Danes Primary Academy, we believe it is very important for Parents/Carers to be involved in all areas of their child's learning and we actively encourage discussions.

We believe, where appropriate, that it is essential to understand your child's views on any difficulties they may experience with their learning. You will be able to share your views and discuss your child's progress at regular meetings with the Class Teacher and SENCo to discuss current

progress, support strategies being used and expected outcomes.

If your child has a Statement of Special Educational Needs or an Education, Health and Care Plan (EHCP), you (and your child, if it is appropriate) will be able to share your views at the Annual Review.

**How does Ark Burlington Danes Primary Academy ensure the teaching staff are appropriately trained to support my child's special educational needs and/or disability?**

At Ark Burlington Danes Primary Academy we believe that your child's learning needs will first be met through high quality teaching delivered by his/her Class Teachers.

We regularly review the academy training schedule and professional development for all teaching and support staff to ensure there is the appropriate expertise to support children with special educational needs.

The academy is able to access training programmes from different organisations including the Tri-borough Training and the ARK Academies Network.

Individual training can also be arranged when necessary.

**How will the curriculum and the academy environment be matched to my child's needs?**

At Ark Burlington Danes Primary Academy we believe that your child's learning needs will first be met through the high quality teaching delivered by his/her class teacher.

We carefully plan our curriculum to match the age, ability and needs of all children.

Classroom teachers will adapt lesson planning and teaching to match your child's special educational needs and/or disability.

It may be appropriate to adopt different strategies or resources and adapt outcomes to meet your child's learning needs.

Additional specialist advice is sought when appropriate and, when necessary, accessibility aids and technology may be used to support your child's learning.

Ark Burlington Danes Primary Academy regularly reviews its Accessibility Plan to ensure that all children have the fullest access to the curriculum and the academy site as possible.

**What types of support may be suitable and available for my child?**

This really depends upon the nature of your child's needs and difficulties with learning. But our education provisions will match the needs of the four broad areas of need as defined in the SEN Code of Practice 2014:-

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health
- Sensory and/or physical needs

At Burlington Danes Academy we have a 3 tiered approach to supporting a child's learning:

**Universal** – this is the quality first teaching your child will receive from his/her Class Teacher and may include some minor adaptations to match learning needs.

**Targeted** - it may be appropriate to consider making additional short term special educational provision to remove or reduce any obstacles to your child's learning. This takes the form of a graduated four part approach of a) **assessing** your child's needs, b) **planning** the most effective and appropriate intervention, c) **providing** this intervention and d) **reviewing** the impact on your child's progress towards individual learning outcomes. Target specific one to one or small group interventions may be run outside the classroom. These will be limited to a number a week to minimise disruption to the regular curriculum. You will be kept informed of your child's progress towards learning outcomes.

**Specialist** – it may be necessary to seek specialist advice and regular long term support from a specialist professional outside the school in order to plan for the best possible learning outcomes for your child. This may include educational psychology, speech and language therapy, occupational therapy, sensory advisory teachers and the child development service. The school may need to prioritise referrals to these services. However, for a very small number of pupils access to these specialists may be through a Statement of SEN or an EHC Plan.

*An overview of the current interventions provided at Ark Burlington Danes Primary Academy can be found in Appendix 1 of this document.*

### **How will you support my child to reach his/her learning goals?**

Classroom teachers and other staff working with your child help ensure that your child receives appropriate teaching and support in order to reach these

goals. Individual education learning plans, strategies and progress will be reviewed termly.

External agencies and specialists may also review your child's progress and adapt their planning accordingly.

### **What is an EHC Plan and who can request one for my child?**

The purpose of an EHC Plan is to make special education provisions to meet the special educational needs of a child or young person whose SEN is a significant barrier to their progress. It is intended to secure improved outcomes for him/her across education, health and social care and, as he/her gets older, prepare for adulthood.

An EHC Plan will contain:-

- the views and aspirations of you and your child,
- a full description of his/her special educational needs and any health and social care needs,
- establish outcomes for your child's progress,
- specify the provision required and how education, health and social care will work together to meet your child's needs and support the achievement of the agreed outcomes.

You, your child (where appropriate and aged 16 and over) and/or the school, usually the SENCo or Head Teacher, can request that the local authority conduct an assessment of your child's needs. This may lead to an EHC Plan.

### **How will you help me to support my child's learning?**

There may be suggested strategies or activities for you to do at home to support your child's learning.

We sometimes run Parent/Carer curriculum meetings or workshops in the academy to help you understand the strategies used in school. In addition, we may be able to offer you individual training in specific support strategies relevant to your child.

The Special Educational Needs and Disability Co-ordinator may also support you with strategies, resources and ideas for supporting your child's learning at home.

You may have an opportunity to meet with other professionals involved in supporting your child.

### **How is support allocated to children and how do they move between the**

**different levels of support in the academy?**

Ark Burlington Danes Primary Academy receives funding from the Education Funding Agency and/or the Local Authority. These funds include money to support the learning of children with SEN and/or disabilities.

The Head Teacher, in consultation with the Local Governing Body, decides the budget for SEN provision on the basis of the needs of the children in the school.

The Head Teacher and the SENCo discuss the effectiveness of the academy's current interventions and provisions and prioritise an action plan, which may include additional or alternative interventions, staff training and equipment needs.

This process is reviewed regularly to ensure the best possible intervention is provided to those children who require additional support to learn.

**How will the academy know that the support has made a difference to my child's learning and how can I and my child be included in this review process?**

Your child's progress will be assessed both in terms of his or her regular learning within the class and with regard to specific intervention programmes.

The impact of the support given is carefully measured to ensure that the learning outcomes have been achieved and if not, what adaptations are necessary. It may be decided that a further period of support would be beneficial for your child.

You and your child will be kept informed and encouraged to be actively involved at all stages of this support.

**What support will there be for my child's happiness and wellbeing at Ark Burlington Danes Primary Academy?**

At Ark Burlington Danes Primary Academy we believe that the happiness and well-being of all our pupils is paramount. All members of staff take this aspect of academy life very seriously.

You can be confident that in particular your child's Class Teacher, the Support Staff and the Special Educational Needs and Disability Co-ordinator are available to provide support to match your child's needs.

You should also feel free to ask your child's Class Teacher for an appointment if you have any concerns.

**How is my child included in all the same activities as his/her peers at the academy?**

Ark Burlington Danes Primary Academy is an inclusive academy and committed to providing equal opportunities for all children.

Academy clubs, educational visits and residential trips are available to all children. When necessary, the academy will make reasonable adjustments to ensure that children with special educational needs and/or disabilities are included in all activities. In some cases, it is necessary to undertake a risk assessment in order to see how a child can be safely included in certain activities. Safety and well-being of the child and his or her peers is paramount and some restrictions may be necessary.

Parents' /Carers' views will always be carefully considered.

You should also free to contact your child's Class Teacher if you have any concerns.

### **How will Ark Burlington Danes Primary Academy support my child in transition stages?**

We liaise closely with the Nursery or school/ academy that your child is transferring from. We are able to discuss with the relevant Teachers and Key Workers any individual needs and how best to support your child in the academy.

Whilst at Ark Burlington Danes Primary Academy we take care to ensure that during transition points (between classes each year and at the end of Key Stages) all staff are aware of individual pupils' needs, learning progress and best support strategies.

Ark Burlington Danes Primary Academy makes arrangements to ensure that there is a smooth transition when your child transfers to his or her secondary provision.

If your child has an EHC Plan, we will participate and/or facilitate its review in sufficient time prior to him or her moving between key phases of education. You will be kept informed of these arrangements and asked to attend the reviews.

### **Who can I contact if I have a complaint about the SEN provision made for my child?**

Initially speak with your child's Class Teacher and/or the SENCo. Hopefully they will be able to address your concerns.

You can then contact the Head teacher, who may direct you to the school's Complaints Policy and procedure.

**If I have any other questions about my child at Ark Burlington Danes Primary Academy, who can I ask?**

At Ark Burlington Danes Primary Academy we are very happy to speak to you about any aspects of your child's education. It is best to speak to one of the following in this order:

- The Class Teacher
- The Special Educational Needs and Disability Co-ordinator
- The Head Teacher

Please follow the link below to see the support provided by Hammersmith and Fulham.

<https://www.lbhf.gov.uk/children-and-young-people/schools-and-colleges/special-educational-needs-local-offer>

Appendix 1

<b>Ark Burlington Danes Primary Academy High Impact Intervention</b>			
<b>Areas of Need</b>	<b>Wave 1:</b>	<b>Wave 2:</b>	<b>Wave 3:</b>

	<b>Mainstream Classroom</b>	<b>Academy based additional intervention</b>	<b>Specialist intervention</b>
<b>Communication &amp; interaction</b>  <b>Cognition &amp; learning</b>  <b>Social, emotional &amp; mental health difficulties</b>  <b>Sensory and/ or physical</b>	Gross and fine motor skills modified equipment  Outdoor learning  Role play  Teaching assistant/ Teacher support  Small group teaching  Differentiated activities	Talk Boost Phonics intervention  Writing (composition skills)  Reading comprehension  1:1 maths support	Designated Speech & Language Therapist ½ day a week  Educational Psychology input  Occupational Therapy input

Appendix 2

**Parents' guide to Ark Burlington Danes Primary Academy Interventions**

